



## BAILIFF RECRUITMENT (Part Time)

### Official Sanpete County Sheriff's Part Time Bailiff Roster Notification

**Opening date: June 8, 2017**

**Closing date: June 23, 2017 5 pm**

The Sanpete County Sheriff's Office is currently creating a roster for a Part Time Bailiff Deputy to perform law enforcement duties for the citizens of Sanpete County and the State of Utah. This roster may be used to fill current and upcoming openings at the Sanpete County Sheriff's Office. Bailiff Deputies are required, but not limited, to the following:

#### **Minimum Eligibility Requirements Include**

- Must possess a valid Utah State Driver License
- Must pass a background investigation by the Sheriff's Office
- Must pass a drug screen
- Must pass a risk factor assessment.
- Must be able to be weapons and taser qualified.
- Must complete a Sanpete County Sheriff's Office application\*\*

#### **Preference given for**

- Current Utah POST certification either as a Special Function, Correctional, or Law Enforcement Officer (attach a copy of certification to application)

#### **Job Requirements**

- Must maintain 40 hours of annual training, along with annual training on court security plans, emergency medical assistance and the use of firearms.
- Must be of suitable physical and mental condition to provide a high level of security for the court and ensure the safety and welfare of individuals participating in court proceedings.
- Must be capable of responding appropriately to any potential or actual breach of security.
- Ability to maintain a working relationship with the courts in the District and municipal areas assigned.
- In addition, successful applicants may be assigned to perform other duties.

#### **Salary**

The salary has been determined by the Sanpete County Sheriff and County Commissioners at \$14.85 per hour with no benefits. Hours will vary during the work week depending on the court calendars.

\*\*Applications may be found on the Sheriff's Office website: [www.sanpetesheriff.org](http://www.sanpetesheriff.org). You may mail or drop off your completed application packet, prior to the closing date and time, Attn: Beverly Thomas, 1500 South Highway 89, P.O. Box 130, Manti, Utah 84642 (435) 835-2191.